



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA. 95683

BOARD GOAL WORKSHOP

Friday, January 23, 2009
CSD Administration Building
8:30 a.m.

NOTICE IS HEREBY GIVEN that the Board of Directors of the Rancho Murieta Community Services District will hold a Special Meeting on Friday, January 23, 2009 at 8:30 a.m., at the Rancho Murieta CSD Board Room at 15160 Jackson Road, Rancho Murieta.

AGENDA

- 8:30 a.m.
1. Call to Order, Roll Call
 2. Comments from the Public - The public shall have the opportunity to comment on any item of interest that falls within the jurisdiction of the Board. *(5 min.)*
 3. Department Year End Updates and 2009-2010 Projections *(45 min.)*
 4. Goal Planning **(Discussion)**
 - Review Last Year's Goals *(15 min.)*
 - Review Strategic Plan *(15 min.)*
 - Identify New Goals *(90 min.)*
 5. Director Comments/Suggestions *(10 min.)*
- 11:30 a.m.
6. Adjournment

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is January 19, 2009. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.

BOARD GOALS
2008
01/01/09

Priority	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
	Evaluate New Ways to Use PTF Swap Parcel	Jan. 2001		HOLD		
	Increase technology for new gate	Jan. 2005	July 2006	HOLD	Meet with N. Gate Planning Committee	Working through security strategic plan without upgrades to gates; utilize ABDI upgrades as appropriate
	Educate Board on conservation and rates	Jan 2007	03/08	100%	Completed workshops	Review of revised rate structures. Evaluate total rate increase after normal op costs included
	Educate Board on recycled water implementation and administration	Jan 2007	07/08	100%	Completed workshops	
	Pursue recycled water for residential use	Jan. 2005	07/08	100%	Completed workshops.	
	Increase communication with residents regarding water/wastewater issues	Jan 2007	10/08	100%	Pipeline articles on recycled water Stuffers on FOGS and flushables Expanded website announcements and notices	
	Re-issue customer survey	June 2007		100%	Re-issued Security survey – November 2007	Compilation and communication of results
	Educate community on Security Department powers	July 2007	05/08	100%	Pipeline article	
	Strengthen financial planning: develop long-range rate reports & CIP replacement reserves	On-going	03/08	100%	Submitted to Finance Committee.	Prepare 5 year CIP Develop 3 year budget projections Schedule of sewer replacement reserves
	Roll out Integrated Water Master Plan	On-going		100%	Started Residential Recycled Water Feasibility Study Started Conservation Pricing workshops	Recycled water on hold due to funding. Conservation pricing on hold due to 08/09 rate increases.

Color Key: **New Goal**
Carryover Goal

**STRATEGIC PLAN ACTION ITEMS
JANUARY 2009**

ACTION ITEM	WHO	DUE	COMPLETED
Consider Consolidating Rancho Murieta Service Functions	Ed Crouse	Consultant on board by Summer 2004	100% completed by Ad Hoc Governance Committee
Implement Solid Waste Collection	Ed Crouse	01/06	11/05
Expand CSD Parks and Recreation authority	Ed Crouse	After considering consolidation of functions	0%
Evaluate and widen cable TV and Broadband	President & General Manager		08/05
Develop Security Strategic Plan	Committee & Chief	April 2004	08/05
Develop Facilities Master Plan	Staff	5 year CIP	04/08
Evaluate ways to use the PTF swap parcel	N/A	On hold	0%
Water supply actions – prepare IWMP	Staff & consultants	Spring 2004	11/05
Optimize use of technology for operations and communications	Ed Crouse & Darlene Gillum	March 2004	Continuing effort

ACTION ITEM	WHO	DUE	COMPLETED
Increases depth of management team	Staff	March 2004	03/04
Improve employee relations	Personnel Committee Ed Crouse & Darlene Gillum	Spring 2004	04/04 – on-going
Clarify CSD's role in community	Communications Committee	Spring 2004	On-going
Communicate information about CSD activities to residents	Communications Committee	ASAP and ongoing	On-going
Develop a more active role for the Communications Committee	Communications Committee	Spring 2004	11/04 – on-going
Develop Financial Master Plan	Finance Committee	3 – year budget 5 – year CIP	04-08 04-08

Board Goal Definition Dialogue sheet - 2009

WATER/WASTE WATER/ DRAINAGE	SECURITY	SOLID WASTE	COMMUNITY RELATIONS	RMA/RMCC RELATIONS	EMPLOYEE RELATIONS	DEVELOPMENT	DISTRICT/ BOARD
<p>Geological Study to assess availability of underground water in case of prolonged drought.</p> <p>Plan for prolonged drought.</p>	Review and update all contracts.	Set date for e-waste collection with Sheriff's department.	Town hall meetings to discuss water conservation or other important topics.	Review agreements.	Set up years of service and educational achievement award system	Quarterly reports on developer progress.	Follow-up on governance plan and coordinate possible cost savings measures with RMA.
Determine if District will initiate conservation pricing.	Plan for all maintenance needs at both gates including North Gate realignment.		Test emergency call system.	District role in community.	CalPERS' pension.	Expand parks authority (use of wastewater).	Private communication by Directors.
BOD's willingness to begin a fine policy for repeat water wasters/ abusers.	Continue Joint Security meetings.		Committee composition: add one non-Director resident/taxpayer to each committee. Have Steve Rudolph clarify any Brown Act implications.	Determine RMA's stance on the new North Gate and the District's role in assisting with such planning.		Use of PTF Swap parcel.	BOD philosophy on rate increase/ reductions.
Recycled water/purple pipe. Part of developer negotiations?	Develop new survey.		Define additional outreach and not rely solely on Pipeline. Townhall meetings? Presentations by staff to schools, clubs, etc.				

Denotes new goals for Director Taylor
Denotes new goals for Director Belton
Denotes new goals for Director Ferraro
Denotes new goals for Director Kjome
Denotes new goals for Director Mobley

WATER/WASTE WATER/ DRAINAGE	SECURITY	SOLID WASTE	COMMUNITY RELATIONS	RMA/RMCC RELATIONS	EMPLOYEE RELATIONS	DEVELOPMENT	DISTRICT/ BOARD
Life cycled analysis of water treatment plant and capital needs should development stop	Rewrite & adopt new policies.		Electronic board at gates for community.	Meet with new GM/ Board to discuss ad hoc Governance report and gain consensus on recommendations to improve community efficiencies	Review employee survey and come up with some recommendations for improvement	Finalize FSA if favorable to District	CSD financial goal to spend with budget
Go/no go decision on NPDES Permit Process	Increase security staff.		Increase community attendance at meets.	Parks matrix – CSD should agree to recommendations and ranking on t he planned improvements			Remedy CPA audit recommendations
Revisit conservation pricing							Ensure reserve funds are placed.
Look into dredging lakes.							

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