

REGULAR BOARD MEETING
September 18, 2024
ABBREVIATED AGENDA

1. CALL TO ORDER -

2. ADOPTION OF AGENDA

3. CLOSED SESSION

4. OPEN SESSION/REPORT BACK FROM CLOSED SESSION

5. CONSENT CALENDAR

A. Approval of Board Meeting and Committee Meeting Minutes

1. *August 21, 2024, Regular Board Meeting Minutes*

2. *September 5, 2024 Regular Communications and Technology Committee Meeting Minutes*

B. Bills Paid Listing

6. MEETING DATES/TIMES FOR OCTOBER 2024

A. Personnel Committee – October 1, 2024 at 7:30 a.m. – propose 10/8

B. Improvements Committee – October 1, 2024 at 8:00 a.m. propose 10/8

C. Finance Committee - October 10, 2024 at 9:00 a.m. Propose 10/16

D. Communications & Technologies Committee – October 3, 2024 at 9:00 a.m.

E. Regular Board Meeting – October 16, 2024 - Open Session at 5:00 p.m.

7. CORRESPONDENCE

8. COMMENTS FROM THE PUBLIC

9. STAFF REPORTS

A. General Manager Report

B. Utilities Report

Action Items

10. REVISION TO RECORD RETENTION POLICY

11. SECURITY PROGRAM CHANGE *and CREATION* OF COMMUNITY SERVICES OFFICER CLASSIFICATION

12. EMERGENCY REPAIR OF PIPE LEAK GRANLEES TO CALERO

13. COMPLETE COMPREHENSIVE DISTRIBUTION SYSTEM STUDY -PROPOSAL FROM DOMENICHELLI & ASSOCIATES

14. BATHYMETRIC SURVEY FOR CLEMENTIA

15. PROPOSAL TO PERFORM MAINTENANCE AT LOST LAKE

16. WATER AUGMENTATION FEE RATE STUDY

17. INCREASES TO SALARY RANGES FOR UNREPRESENTED CLASSIFICATIONS

Discussion Items

18. MURIETA VILLAGE SUPPLY LINES: DISTRICT VS. PRIVATE

19. DIRECTOR COMMENTS/SUGGESTIONS

20. ADJOURNMENT



**RANCHO MURIETA
COMMUNITY SERVICES DISTRICT**

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Board of Directors

Tim Maybee, President
Martin Pohll, Vice President
Linda Butler, Director
Randy Jenco, Director
Stephen Booth, Director

Staff

Mimi Morris, General Manager
Mark Matulich, Director of Finance & Admin.
Travis Bohannon, Interim Director of Operations
Patrick Enright, District General Counsel
Amelia Wilder, District Secretary

**REGULAR MEETING
of the
BOARD OF DIRECTORS
Wednesday, September 18, 2024
Closed Session 4:00 p.m.
Open Session 5:00 p.m.**

AGENDA

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- 1. CALL TO ORDER** - Determination of Quorum – President Maybee **(Roll Call)**
 - 2. CONSIDER ADOPTION OF AGENDA** *(Motion)*
 - 3. CLOSED SESSION**
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant Exposure to litigation pursuant to paragraph to Government Code section 54956.9(d)(2) and (e)(1) (one case)
 - B. Public employee performance evaluation of General Manager (Gov. Code 54957)**
 - 4. OPEN SESSION/REPORT BACK FROM CLOSED SESSION**
 - 5. CONSENT CALENDAR** *(Motion) (Roll Call Vote) (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*
 - A. Approval of Board Meeting and Committee Meeting Minutes**
 1. *August 21, 2024, Regular Board Meeting Minutes*
 2. *September 5, 2024 Regular Communications and Technology Committee Meeting Minutes*
 - B. Bills Paid Listing**
 - 6. REVIEW DISTRICT MEETING DATES/TIMES FOR OCTOBER 2024**
 - A. Personnel Committee – October 8, 2024 at 7:30 a.m.**
 - B. Improvements Committee – October 8, 2024 at 8:00 a.m.**
 - C. Finance Committee - October 10, 2024 at 9:00 a.m.**
 - D. Communications & Technologies Committee – October 3, 2024 at 9:00 a.m.**
 - E. Regular Board Meeting – October 16, 2024 - Open Session at 5:00 p.m.**
 - 7. CORRESPONDENCE**

8. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

9. STAFF REPORTS (Receive and File)

- A. General Manager Report
- B. Utilities Report

Action Items

10. Action Item CONSIDER REVISIONS TO RECORD RETENTION POLICY: RESOLUTION R2024-10 (Discussion/Action) (Motion) **(Roll Call Vote)**

11. Action Item CONSIDER APPROVAL OF SECURITY PROGRAM CHANGE AND CREATION OF COMMUNITY SERVICES (CSO) CLASSIFICATION (Discussion/Action) (Motion) **(Roll Call Vote)**

12. Action Item CONSIDER CONTINUATION OF EMERGENCY REPAIR OF LEAK IN PIPE FROM GRANLEES TO CALERO RESERVOIR (Discussion/Action) (Motion) **(Roll Call Vote)**

13. Action Item CONSIDER AUTHORIZATION OF COMPREHENSIVE DISTRIBUTION SYSTEM STUDY PROPOSAL FROM DOMENICHELLI & ASSOCIATES (Discussion/Action) (Motion) **(Roll Call Vote)**

14. Action Item CONSIDER APPROVAL OF BATHYMETRIC SURVEY FOR CLEMENTIA (Discussion/Action) (Motion) **(Roll Call Vote)**

15. Action Item CONSIDER PROPOSAL TO PERFORM MAINTENANCE AT LOST LAKE (Discussion/Action) (Motion) **(Roll Call Vote)**

16. Action Item CONSIDER APPROVAL OF WATER AUGMENTATION RATE STUDY (Discussion/Action) (Motion) **(Roll Call Vote)**

17. Action Item: CONSIDER APPROVAL OF INCREASES TO SALARY RANGES FOR UNREPRESENTED CLASSIFICATIONS

Discussion Items

18. Discussion Item MURIETA VILLAGE WATER SUPPLY LINES: DISTRICT vs. PRIVATE

19. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

20. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is September 12, 2024. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*